

Member Details

Member number

Member name in full

Member number

Member name in full

I wish to lodge a change of name amendment to my Membership details.

Name Change Details

Previous Name

Title
Optional Mr Mrs Ms Miss Other

Surname/Business name

First Name

New Name

Title
Optional Mr Mrs Ms Miss Other

Surname/Business name

First Name

Other Products

My name needs to also be updated with the following Credit Union Departments for which I hold other products (please tick all applicable):

- Visa Debit/Credit card
- Access Card
- Cheque Book If yes, complete Cheque Signature Form
- Insurance
- Direct Debits

I have contacted the relevant Direct Debit Company/s and advised them of my change of name. I understand that failure to do so, may result in the Direct Debit being returned to the Supplier due to a Name Mismatch and fees may be applicable.

Proof of Name Change

I understand the Credit Union requires proof of the above 'Change of name'. I understand that if I am unable to provide any documentation, I can have a Change of Name Statement completed by the prescribed person as proof.

I have attached the following **Certified copies** of documentation regarding my change of name (please tick one)

- Marriage Certificate Registered by Births, Deaths and Marriages
- Deed Poll Certificate
- Certificate of Registration of Change of Name
- Marriage Certificate Registered by Births, Deaths and Marriages and Birth Certificate (if reverting to Maiden name)

Authorisation

Old signature (if applicable)

Date

New/Existing Signature

Date

OFFICE USE

- Documents Verified and Certified
- If Certified Marriage Certificate rec'd via mail, validate using same Weblinks/searches as validating a Birth Certificate
- Customer Contact Event loaded advising change from [previous name]
- Copy given to insurance dept (if insurance box checked)
- Replacement card ordered

Cheques

- Cheque Book returned
- Old cheque book cancelled
- New cheque book ordered

Cards

- ECU card returned
- Old ECU card cancelled
- New ECU card ordered

Operator Name

Operator Signature

Date

Document Certification Statement

The law requires us to verify your identity when you open an account, change your name, update your signature or when you become a signatory to an account.

Account holder's details

Account name

Certifier's details (not member details)

Title
Optional Mr Mrs Ms Miss Other

First name Middle name

Surname

Business Name

Residential or Business Address (PO Box not acceptable)

Unit/Floor/Street no Street

Suburb / Town State Postcode

Mobile Phone Work Phone

Documents to be certified

List A B C

Document type

Person to whom it relates

List A B C

Document type

Person to whom it relates

List A B C

Document type

Person to whom it relates

Certifier Endorsement

The certifier must ensure the following instructions are adhered to on our behalf

I have examined the original identification documents listed above.

I have enclosed all certified copies of each document for ECU.

I have endorsed each copy of the identification document with the following statement:

'This is to certify that this is a true copy of the original which I have sighted. Date, Name, Signed, Title, Registration Number (if applicable)'

It is an offence under the Anti-Money Laundering and Counter Terrorism Financing Act 2006 (Cth) to give false and misleading information.

Certifier's signature

Certifier categories

Listed below are acceptable certifiers who can certify documents

Tick the category you, as the certifier, belong to:

- a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described);
- a judge of an Australian court;
- an Australian magistrate;
- a chief executive officer of an Australian commonwealth court;
- a registrar or deputy registrar of an Australian court;
- an Australian Justice of the Peace; JP Registration no
- an Australian notary public;
- an Australian police officer;
- an Australian consular officer or an Australian diplomatic officer (within the meaning of the Consular Fees Act 1955);
- an officer with, or authorised representative of, a holder of an Australian financial services licence, having 2 or more continuous years of service with one or more licensees;
- an officer with, or a credit representative of, a holder of an Australian Credit Licence, having 2 or more continuous years of service with one or more licensees;
- a member of the Institute of Chartered Accountants in Australia, CPA Australia or the National Institute of Accountants with 2 or more years of continuous membership.